For the 1968 Timeline project, each group should select members to take on the following responsibilities:

- **Producer/Facilitator**: Responsible for ensuring every member stays focused and on task
- **Internet researchers**: Identifying those events specific to the group’s focus area and providing a list of months and events occurring within each month to the layout designer and artists
- **Layout designer**: Visual person who can see the whole picture with individual items laid out on paper for effective viewing, taking into consideration spacing and size of text
- **Artists**: Writing out the dates and text for the most visually effective viewing, taking into consideration color, if available, and size of numbers in relation to size of text
- **Timekeeper and proofreader**: Helping producer divide allocated class time into realistic time chunks for each task’s completion, and reading all the artists’ work to ensure correct dates and spelling in text

**Note about materials**: Be open to working with materials on hand. Keep in mind that displayed timelines will continue to be helpful throughout the remainder of the unit.